

Quotation Request //

US Government Publishing Office

San Francisco Regional Office
536 Stone Rd., Suite I
Benicia CA 94510-1170

JACKET:570-693

Quotations are Due By:

(Eastern Time)12:00 PM on 01/07/2021

**Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.**

TITLE: HOODED SWEATSHIRTS

QUANTITY: 252 total (Ladies Sweatshirt - Item 1: 20 total & Item 2: 68 total - Men's Sweatshirt - Item 3: 25 total & Item 4: 139 total) +/- none.

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote

(<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Fax, email, and phone quotes are not acceptable.

Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to the San Francisco Office at 707-748-1970, ext. 7.

TRIM SIZE:

SCHEDULE:

Furnished Material will be available for pickup by 01/08/2021

Deliver complete (to arrive at destination) by 02/10/2021

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

PREDOMINANT PRODUCTION FUNCTION: The predominant production function is hereby waived.

Printing firms, manufacturers, dealers or brokers may submit offers for this solicitation.

BUY AMERICAN ACT - NOTE: In compliance with Contract Terms 310.2 (Rev. 01-18), Contractor must state within quote submitted either that the end product is a Domestic end product or a Foreign end product as defined in Contract Clause 37 for the requested promotional item. Domestic end product or Foreign end product must be indicated [Indicate either: in the comments field when submitting Quotes using Contractor Connect. or: on the face of the bid submitted for sealed bid procurements.] The contractor shall indicate "product of unknown origin" when it is unknown if the product offered is a domestic end product; in that instance, GPO will consider the quote as a Foreign end product, in accordance with Contract Terms, Certifications C-2 (Buy American Certification), that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States.

SUBCONTRACTING: The contractor may make contracts for the furnishing of all or any part of the supplies or work specified. Accordingly, Contract Clause 6, "Subcontracts," of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 01-18)), does not apply to this procurement.

LADIES SWEATSHIRT - Sport-Tek Ladies Pullover Hooded Sweatshirt Style LST254 - must be exact same - (SportTekUSA) for reference. No substitution for brand, color or style allowed. See Attachment A. Features:

--9-ounce, 65/35 ring spun combed cotton/poly fleece

--Twill-taped neck

- Dyed-to-match drawcord
- 2x2 rib knit cuffs and hem
- Fully coverseamed
- Set-in sleeves
- Front pouch pocket

Item 1: LADIES SWEATSHIRT - Quantity 20 - Color is Vintage Heather - Screen prints in 3 locations. Front chest prints 10-3/4" wide logo in 3 colors (black, white and Pantone 123 Army Gold) centered. Right arms prints 3" wide flag in black only. Back right shoulder prints 1-3/4" wide logo in 3 colors (black, white and Pantone 123 Army Gold) 3" below right hoodie seam. See Attachment A.

SIZE BREAKDOWN: 10 X-Large and 10 XX-Large

Item 2: LADIES SWEATSHIRT - Quantity 68 - Color is Black - Screen prints in 3 locations. Front chest prints 5-1/2" wide logo in 3 colors (black, white and Pantone 123 Army Gold) centered. Right arms prints 3" wide flag in white only. Back right shoulder prints 1-3/4" wide logo in 3 colors (black, white and Pantone 123 Army Gold) 3" below right hoodie seam. See Attachment A.

SIZE BREAKDOWN: 3 X-Small, 15 Small, 15 Medium, 8 Large, 17 X-Large, and 10 XX-Large

MENS SWEATSHIRT - Sport-Tek Sport-Wick Camohex Fleece Hooded Pullover Style ST240 - must be exact same - (SportTekUSA) for reference. No substitution for brand, color or style allowed. See Attachment A.

Features:

- 5.5-ounce, 100% polyester
- Tag-free label
- Three-panel hood with a solid dyed-to-match drawcord
- Solid self-fabric hood lining
- Taped neck
- Self-fabric cuffs and hem
- Front pouch pocket

Item 3: MENS SWEATSHIRT - Quantity 25 - Color is Dark Smoke Grey - Screen prints in 3 locations. Front chest prints 11-1/4" wide logo in 3 colors (black, white and Pantone 123 Army Gold) centered. Right arms prints 3" wide flag in white only. Back right shoulder prints 2" wide logo in 3 colors (black, white and Pantone 123 Army Gold) 3" below right hoodie seam. See Attachment A.

SIZE BREAKDOWN: 3 Small and 22 XX-Large

Item 4: MENS SWEATSHIRT - Quantity 139 - Color is White - Screen prints in 3 locations. Front chest prints 6" wide logo in 3 colors (black, white and Pantone 123 Army Gold) centered. Right arms prints 3" wide flag in black only. Back right shoulder prints 2" wide logo in 3 colors (black, white and Pantone 123 Army Gold) 3" below right hoodie seam. See Attachment A.

SIZE BREAKDOWN: 8 Small, 57 Large, 53 X-Large, 21 XX-Large

NOTE: All items MUST be screen printed. Heat transfers are not allowed.

NOTE: Prior to award, contractor must email photo/specifications of quoted product to jyarbrough@gpo.gov.

MATERIAL FURNISHED: Contractor to receive. A ZIP file (containing an EPS file of each logo for each item and a mockup of each item) and the Purchase Order will be emailed to contractor upon award.

*NOTE: The EPS files may require conversion dependent upon output device, please include cost in your quote

Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to the contract administrator within 24 hours of receipt of the Government furnished material.

The contractor will be creating or altering any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

When required by the Government, the contractor shall make minor revisions to the electronic files. Prior to making any revisions, the contractor shall copy the furnished files and make all changes from the copy unless otherwise indicated.

COLOR OF INK:

Black, white and Pantone 123 Army Gold

PRINT PAGE: See Above

MARGINS:

PROOFS:

VIRTUAL PROOF:

Contractor to submit one PDF VIRTUAL PROOF that shows image area with margins and image orientation as it will appear in relation to the product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match. Contractor must call SFC Carrigan at 701-333-3059 to confirm receipt.

Email VIRTUAL proofs on or before January 12, 2021.

The proofs will be checked for quality and compliance with these specifications, approved or approved with comments and the contractor will be notified within ONE (1) working days after receipt. If, in the opinion of the GPO and/or Department, the proofs are not a true representation of the furnished copy, or contain noticeable defects they will be rejected must be corrected and reproofed at no additional expense to the Government. The schedule stated elsewhere in these specifications CANNOT be extended to allow for such reproofing.

Email proofs to brandon.a.carrigan2.mil@mail.mil and ndarngmarketing@gmail.com. Contractor must also copy contract administrator at jyarbrough@gpo.gov. GPO jacket number 570-693 must appear on all correspondence.

If the contractor cannot provide an acceptable set of PDF proofs by this date or within a reasonably sufficient time to allow for proof review and printing BEFORE THE ESTABLISHED DELIVERY DATE, he/she may be required to show cause as to why the contract should not be terminated for default.

*****CONTRACTOR MUST NOT PRODUCE PRIOR TO PRODUCTION SAMPLE PRIOR TO RECEIVING AN "OK" OF VIRTUAL PROOF*****

IN ADDITION TO the proof identified above:

PRIOR TO PRODUCTION SAMPLE:

The sample requirement for this contract is TWO (2) SCREEN PRINTED SWEATSHIRTS OF EACH ITEM - 8 TOTAL (Size Medium for Items 1 and 2; and Size Large for Items 3 and 4). The sample shall be imprinted and constructed as specified and must be of the size, kind, and quality that the contractor will furnish.

Samples will be inspected and tested and must comply with the specifications as to construction, kind, and quality of materials.

Prior to the commencement of production of the contract production quantity, the contractor shall submit samples to the department. All samples will be tested for conformance of material(s). The samples will be tested for usage on the specified equipment and/or for construction. The container and accompanying documentation shall be marked PREPRODUCTION SAMPLE/GPO jacket number 570-693. The samples must be submitted in sufficient time to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve, or disapprove the samples within THREE (3) workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefore.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished, and necessary changes made, at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the additional samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

Manufacture of the final product prior to approval of the samples submitted is at the contractor's risk. Samples will not be returned to the contractor. All costs, including the costs of all samples shall be included in the contract price for the production quantity.

All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

PRIOR TO PRODUCTION SAMPLES must deliver on or before JANUARY 25, 2021.

Deliver prior to production samples to:

RRB Marketing
Attn: SFC Brandon Carrigan (701-333-3059)
4150 MIRIAM AVE
BISMARCK, ND 58506-5511

-----2 OF EACH ITEM - 8 TOTAL (Size Medium for Items 1 and 2; and Size Large for Items 3 and 4)

*Contractor must notify the ordering agency on the same day that the PRIOR TO PRODUCTION SAMPLES ship/deliver via e-mail sent to brandon.a.carrigan2.mil@mail.mil, ndarngmarketing@gmail.com and jyarbrough@gpo.gov. The subject line of this message shall be "Proof Notice for Jacket 570-693 and Requisition Number 1-00001". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

*NOTE: Prior to production samples will not be returned. Prior to production samples are in addition to the total quantity requested.

**NOTE: If proofs require return to contractor, prepaid mailing label must be included.

***NOTE: The date of receipt by the Government is NOT considered the first workday.

PACKING:

--Pack to ensure no damage occurs to product during transit.

--Suitable size white E-Commerce shipping box, e-flute corrugated mailer.

--Box each item/size separately. Do not intermingle different items/sizes in a box.

--Boxes must be labeled with Jacket number, product name, color, size, and quantity in addition to shipping label when needed.

Pack NTE 40 lbs per shipping container.

DISTRIBUTION:

TRACKING SHIPMENT/DELIVERY:

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to brandon.a.carrigan2.mil@mail.mil, ndarngmarketing@gmail.com and jyarbrough@gpo.gov. The subject line of this message shall be "Distribution Notice for Jacket 570-693 and Requisition Number 1-00001". The notice must provide all applicable tracking numbers, shipping method, and Title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

All expenses incidental to picking up and returning materials, and furnishing samples must be borne by the contractor. Also, refer to Articles 5 and 6, Supplemental Specifications, GPO Contract Terms, Publication 310.2, revised June 2001.

All Shipments must be made via traceable means.

NOTE: All shipments must be made using FedEx or UPS. Do not ship using the United States Postal Service.

SFC Brandon Carrigan, RRB Marketing (701-333-3059)
4150 Miriam Ave
Bismarck, ND 58506-5511

- 20 - Item 1: LADIES SWEATSHIRT (10 X-Large and 10 XX-Large)
- 68 - Item 2: LADIES SWEATSHIRT (3 X-Small, 15 Small, 15 Medium, 8 Large, 17 X-Large, and 10 XX-Large)
- 25 - Item 3: MENS SWEATSHIRT (3 Small and 22 XX-Large)
- 139 - Item 4: MENS SWEATSHIRT (8 Small, 57 Large, 53 X-Large, 21 XX-Large)

*NOTE: Deliver between the hours of 8AM and 4PM Monday-Friday. Vendor MUST contact SFC Carrigan prior to delivery 701-333-3059 or brandon.a.carrigan2.mil@mail.mil.

**NOTE: Vendor MUST use a truck with a lift gate, if shipping by motor freight. Include cost in your quote.

PAYMENT: Submitting all invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the fastest method of getting paid. The information for using this method can be found at the following web address:
<https://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/finance/index.htm>

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

- Inspection Levels (from ANSI/ASQC Z1.4):
- (a) Non-destructive Tests -- General Inspection Level I.
 - (b) Destructive Tests -- Special Inspection Level S-2.
- Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Preproduction Sample
P-9. Solid or Screen Tints Color Match	Approved Preproduction Sample

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PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement

- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

**Attachment(s):** Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

**Download Attachment(s):** <http://contractorconnection.gpo.gov/download.aspx?Jacket=570693>